

KEMPTVILLE AREA FAMILY RESOURCE CENTRE
Annual General Meeting Minutes
May 7, 2019

Present: Cathy Ashby, Julie Anderson, Lauren Hare, Kristina Bennett, Marla Titus, Lynne Horning, Carrie Van Allen, Sonya Clark, Marissa Grotenhuis, Bailey Hutchins, Courtney Merkley, Colleen Dixon, Jessica Bass, Megan Grotenhuis, Colleen Fitzpatrick, Karen Pitura, Julie Sculland, Karli Hope, Sarah Stearns, Melissa Smith, Maegen Ruttan, Robyn Simpson

1. Welcome: Meeting officially started at 7:00pm

1. Approval of Agenda:

-Motion moved by Julie Anderson
-seconded by Lynne Horning
-and all approved.

1. Approval of Minutes:

-Motion moved by Lauren Hare
-seconded by Lynne Horning
-and all approved.

1. Staff Acknowledgments: attach Carrie's report

1. Director's Report: attach Carrie's report

1. 2019 Members

Chair: Cathy Ashby

Vice Chair: Lynne Horning

Treasurer: Kristina Bennett

Secretary: Marla Titus

Community Representative: Lauren Hare

Parent Representatives: Julie Anderson, Tara Kroeger

-Motion moved by Julie Anderson
-seconded by Lynne Horning
-and all approved.

1. Meeting Adjourned at 7:25

Staff Acknowledgement

I'm not too sure where 2018 went, and here we are already half way through 2019.

Since we were unable to secure Grenville Mutual for tonight's AGM we opted to not have a guest speaker in tonight. Instead I thought we would showcase our wonderful Educators here at KAFRC

Let's start things off in our Kitchen. Robyn is our food connoisseur. She manages grocery lists, shopping and cooking for over 100 children daily. She even manages to find the time to sneak the odd treat down to the office. With everything that Robyn does she still manages to build relationships with the children and help out whenever and wherever she is needed.

In the infant program

Marissa is our go to girl for repairs and technology. If it's broken, she can fix it. Marissa offers a very soft and caring approach in the infant program. In 2018 we received some funds to replace some outdoor equipment, we approached Marissa and she not only designed but built 3 amazing mud kitchens for our programs.

Colleen has worked hard this year to establish strong and meaningful relationships with the parents. Even when she is unsure, she allows herself to be pushed in directions that are not always comfortable. She has grown as an Educator and we can't wait to see what her next steps will be.

Courtney is a newer member to the KAFRC team and has been a welcome addition. Courtney always has a smile on her face and is willing to take on many challenges that others might sometimes be weary of. Courtney is able to step into any program and fit right in.

In our Toddler Program

Colleen has been with KAFRC for many many many many years, Colleen is our sale finder, she can find the most amazing things for free or almost

free. Colleen is great at providing the children with routine and structure while

Julie loves to create messes and the children love her for it. She can be found finger painting (or full body painting) with the children in the toddler program. Julie is able to go with the flow and adapt quickly to change. She is always eager to help out and offer up ideas for solutions.

Karen is our mother hen, she takes care of everybody in any program she is in. Karen basis the entire program on the needs of the children. She is wonderful at mentoring and guiding other staff.

In our Preschool Program we have Karli, Maegen and Kaitlin (Bailey)

Maegen is our reflector, she does a lot of self reflection and reflection on the program. Maegen develops programming to ensure that the children have a chance to master skills they have already learned and provides opportunities for each child to develop and build new skills.

Karli is organized and is our number girl, she knows how many children will be in on any given day. Karli has pushed herself out of her comfort zone many times over the past year and because of this has become stronger. We are looking forward to seeing Karli continue to grow and develop.

Kaitlin is a new addition to the KAFRC team. She couldn't be with us tonight as the preschool children have welcomed her into the program by giving her the flu.

In our Kinder Program

Melissa has a heart of gold. Her caring relationships with all of the children and families gives them a sense of trust and comfort. Melissa is thoughtful and is in tune with the children, their needs and interests. She often is quick to step in and support her coworkers to ensure that the program runs to its full potential.

Sarah is wonderful at building connections with children and the families in her program. Sarah's attention to detail is shown in every activity and experience that she does with the children. It has been a joy to watch

Sarah blossom into a leader over the past few years. Sarah touches all of our programs throughout the week as she covers off programming time .

In our School Age Program

Megan is also our go to girl for repairs, technology and organizing! Megan's quiet but strong demeanour has a positive impact on the school age program. She spends a great deal of one on one time building strong relationships with the children and creating a program to meet the interests and needs of every child.

Bailey is also a new member to the KAFRC team. Bailey has a quiet sense about her but is a force to be reckoned with. She has a calmness that spreads throughout the program which influences both the environment and mood of the program. In the short time she has been with us, Bailey has built solid, trusting relationships with the children and parents.

Jessica was not only nominated but won the Leeds and Grenville Educator of the Year award in 2018. Jessica is a go to person for the staff when they need that extra or new idea to help them work out challenging situations. She will spends hours pouring over books and articles to help each Educator, program, child and family turn struggles into successful moments.

Angie: Angie unfortunately couldn't be with us tonight but she is begrudgingly following the doctors orders to ensure that her immunities are back up to par before joining our programs. We hope to have Angie back in our program by summer.

Sonya, my right arm (literally). Sonya has taken on a new role this year as Pedagogical leader and Program Supervisor.. She is our WHY girl. She never stops pushing our educators to think outside the box. Sonya has a vision for KAFRC of that of quality. She knows what our Educators potential is and she will not stop until they reach the top.

Program reports:

2018 was my fourth year as Director at KAFRC. 2018 was definitely the busiest year I have had yet. Our enrollment was high and kept steady throughout the year.

We were able to access some funds to replace outdoor toys. We received enough money to purchase:

- 4 toddler ride ons
- 3 preschool trikes
- 10 pogo jumpers
- 3 scooters
- 10 branch block sets
- 3 tool sets
- 3 mud kitchen,
- And a shed to store everything in

In 2018 we held our 2nd Annual Father Daughter Ball which was a huge success and a great community event. We ended up selling around 120 tickets. This event is one we will continue doing in the future. A big thank you to Julie Anderson for all her hard work and also all of the staff who helped plan, setup, work the event and helped with clean up.

Lori from the Ministry was in to do her annual inspections and continues to be amazed and inspired by our environments. I walked down into the church basement to answer a few questions she had and she said "I could just sit down here all day, it's lovely!, you can tell that the team really cares about their program and the work they are doing!"

We continue to strive to be the best of the best in Kemptville by offering quality programming and we will continue to do so in 2019!